

**Bonville Upgrade Project
Community Interest Group**

NOTES

**Meeting #14
Wednesday 26th March 2008
Project Site Office
Bonville Station Road, Bonville
6.00 pm – 8.00 pm**

CIG members in attendance

Mike Edsall
Ann Coyle
Peter Haskins

Trish Herraman
Mike Newcombe
Damon Leach

Ray Baldwin
(representative of Gary
Carr)

Project representatives in attendance

Colin Solomon, RTA

Jason Moran, Abigroup
Matt Frodsham, Abigroup
Cindy Douglas, Abigroup

Martin Hicks, EMR (Environmental Management
Representative)

Apologies

Chris Bryce, Abigroup
Neil Pittaway, Abigroup

Tony Brindley
Gary Carr
Ron Duncan

Chris Clark, RTA

Tabled/Handouts

Abigroup presentation – GHD Presentation Community Charter

No.	Item	Issues / Actions	Action by
1	Welcome & Introductions	<p>Matt Frodsham - Facilitator</p> <p>This meeting followed a site tour for members of the CIG.</p> <p>Welcome to all attendees. Ray Baldwin was introduced as a representative for CIG member Garry Carr.</p> <p>Apologies noted.</p> <p>No comments from the previous meeting notes were received.</p>	
2	Actions arising from last meeting	<p>5.1.5 Abigroup advised the nest box matter was still in the hands of DECC (Department of Environment and Climate Change).</p> <p>3.1.1 A CIG member reported a significant amount of water running down the batters across the new service road in the vicinity of Sid Burke Rest area over the Christmas period.</p> <p>Abigroup investigated and reported there were no visible signs of silt movement however; Abigroup will keep an eye on the area during the next heavy rainfall.</p> <p>6.1.1 The CIG inquired if the six monthly compliance reports to the Department of Planning (DoP) had been completed and if they were on the Website.</p> <p>Abigroup advised the reports were on the Website.</p>	Abigroup
3	Presentations	<p>GHD Presentation Martin Hicks</p> <p>Roles and Functions of the Community Interest Group - Part 2</p> <p>Charter of Operation</p> <p>The Charter states the role of the CIG:</p> <ul style="list-style-type: none"> • To provide a forum for discussion of project issues. • To provide a means where CIG members can provide comment, input and feedback from the community they represent, and can disseminate information from the Project Team back to their community. • To provide a means where the Project Team can seek advice from the CIG on design and construction issues. 	

3	Presentations continued	<p>GHD Presentation Martin Hicks</p> <p>Roles and Functions of the Community Interest Group - Part 2</p> <p>The CIG asked for a review of its role. Initially there were two responses. There are now eight.</p> <p>Do you feel that the Project Team responds to CIG comments and recommendations in a timely manner?</p> <p>8 responses, 6 yes and 2 no. One respondent stated that some responses ran over more than one meeting.</p> <p>Do you feel that the Project Team deals with the CIG in an open, fair and transparent manner?</p> <p>8 responses, 6 yes and 2 no. 3 respondents felt that water quality issues had not been dealt with openly.</p> <p>Do you feel that the Project Team provides accurate information that is easily understood?</p> <p>8 responses, 5 yes and 3 no. One respondent felt that in most cases presentations were delivered at the right level, but that the noise presentation in particular was very technical.</p> <p>Do you feel that presentations have provided enough information for you to confidently take back to your communities?</p> <p>8 responses, 6 yes and 2 no. One respondent stated that the level of detail has been very useful in understanding the orderly and carefully planned approach to the works.</p> <p>Do you feel that the scope and issues discussed at the CIG has met your expectations?</p> <p>8 responses, 7 yes and 1 no. One respondent felt that the discussions have been balanced and wide-ranging. The RTA presence has served to identify the boundaries of authority and responsibility, allowing community members to appreciate compliance and ongoing monitoring issues, including those that will need to be observed after the completion of the construction phase.</p> <p>Do you feel that the CIG has achieved its role as a forum for discussion of project issues?</p> <p>8 responses, 7 yes and 1 no. One respondent stated that the CIG should be able to measure outcomes of the project rather than simply discuss issues.</p>	
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		<p>As a CIG member, do you feel you have sought and accurately represented the views of the community that you represent?</p> <p>8 responses, 8 yes.</p> <p>Do you feel that you have provided feedback from the community you represent, and disseminated information back to that community?</p> <p>8 responses, 8 yes. One respondent stated that through CIG membership he/she was able to clarify local 'urban myths' or unsubstantiated rumours .</p> <p>Are there any other aspects of the Charter of Operation that you believe could be improved?</p> <p>Generally there were no suggestions. Two comments were:</p> <p>The Charter should be reviewed after a period of 3 months, once members have a better idea of the project and project issues.</p> <p>Site visits have been welcomed as a good idea assisting members understand the project.</p> <p>Are there any other matters that you would like to raise, that you believe would improve the effectiveness of the CIG?</p> <p>Some of the suggestions include:</p> <ul style="list-style-type: none"> • Provision of regular environmental updates. • Members have a contribution they can make particularly on local issues and we may need more feedback from the RTA on the effectiveness of the CIG and what role, if any they can play in assisting the RTA with future CIG Meetings. • There has been very little discussion of safety issues relating to the design of works. • Clarification of the roles of the RTA, the Contractor and the community reps on the CIG. 	
4.1	Questions	Abigroup commented that the CIG survey provided valuable feedback for the Project.	

		<p>A CIG member commented that the Charter sounded good however was open to interpretation. An example was that the additional koala fencing was not considered in the charter or as a construction issue and was pursued outside the committee.</p> <p>Martin Hicks advised a review of the Charter after three months of the start of the CIG would allow for items not included in the Charter.</p>	
5	General Discussion	<p>The CIG thanked Jason Moran and Neil Pittaway for the guided tour of the Project site.</p>	
		<p>A CIG member enquired as to the Giant Barred Frog found at Pine Creek and if regular inspections were carried out on any sedimentation run off in the Pine Creek area.</p> <p>Abigroup advised the Environmental Manager would provide a response to be included in the notes, please see response below:</p> <p>There are numerous controls in place at Pine Creek to limit the impacts of sedimentation on the creek. These controls include two licensed sediment basins (one on the northern bank and another on the southern bank), rock and sandbag checks, batter chutes, sediment fences, hay bale checks, a silt curtain and hydromulching of the batters. Both Abigroup and RTA also carry out wet weather inspections across the entire site, including Pine Creek, each day that it rains. The sites are reviewed and if any improvements or maintenance work can be made, then this work is carried out. Water quality monitoring is also undertaken monthly at Pine Creek.</p>	Abigroup
6	Next Meeting	<p>Meeting #15 Wednesday 11 June 2008 Project Site Office, Bonville Station Road, Bonville 6.00pm – 8.00pm</p>	